

CHECKLIST FOR UNCONTESTED DIVORCE
with or without minor child(ren)
For Cases assigned to Judge David L. Dickinson, Division 2

ALL OF THE FOLLOWING ITEMS MUST BE ADDRESSED – NO EXCEPTIONS!

COMPLAINT:

Y / N Has Plaintiff been a resident of Georgia for at least 6 months proceeding the filing of Complaint?

Y / N If NO, has Defendant been a resident of Forsyth County for 6 months prior to the filing of the Complaint?

Y / N Is Defendant a resident of Forsyth County, Georgia?

If no,

Y / N (a) Is Defendant a non-resident of Georgia and is Plaintiff a resident Forsyth County?

Y / N (b) Is Plaintiff a resident of Forsyth County and did Defendant live in Forsyth County within 6 months from the time the Complaint was filed and was Forsyth County the location of the marital domicile at the time the parties separated?

Y / N (c) Has Defendant waived / consented to jurisdiction and venue?

**Y / N Does the Complaint state when the parties were legally married?
Separated?**

Y / N Is the Complaint signed by Plaintiff's attorney or pro se Plaintiff?

VERIFICATION:

Y / N Is the Complaint verified?

Y / N Is the verification notarized?

SERVICE:

**Y / N Is there (a) service of Defendant?
or (b) Ack. of Service by Defendant?**

**Date Filed:
Date Filed: Notarized? Y / N**

COUNTERCLAIM / CONSENT:

Y / N Counterclaim dismissed?

Y / N Is there a Consent to Try?

SETTLEMENT AGREEMENT:

Y / N Does it address following issues:

(a) alimony? Y / N

(b) property? Y / N

(c) debt? Y / N

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MOTION:

- Y/N Is Motion for Final complete?
Y/N Does it include a signature from each party or attorney?
Y/N Does it incorporate the Settlement Agreement?

FINAL DECREE:

- Y / N Is Final Judgment and Decree complete?
Y / N Does it incorporate the Settlement Agreement?
Y / N Does it incorporate a name change? **(optional)**

DHR FORM:

- Y / N Has a Report of Divorce, Annulment of Dissolution of Marriage form been submitted?
Y / N Has a Domestic Relations Case Final Disposition form been submitted?
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WITH CHILDREN:

- Y / N Does the Settlement Agreement **also** address the following issues:

(a) child custody? Y / N (b) child support? Y / N

- Y / N Have Certificates of Completion for Parenting Seminar been filed for:

(a) Plaintiff? Y / N (b) Defendant? Y / N

- Y / N Has a joint child support worksheet been filed?

Please go to <https://georgiacourts.gov/csc/> and complete the Child Support Worksheet.

- Y / N If there are deviations in the child support worksheet, are question B, C & D answered on Schedule E?

- Y / N Do uninsured health expenses percentage on question 14 of child support worksheet match settlement agreement?

- Y / N Has a Parenting Plan been submitted?

- Y / N Does the Parenting Plan address the following issues:

(a) legal custody? Y / N (b) primary physical custodian? Y / N

(c) parenting time/visitation schedule? Y / N (d) major decisions / disagreements? Y / N

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Y / N Has Child Support been addressed?

Incorporated into Settlement Agreement? Y / N or Child Support Addendum? Y / N

Y / N Does the following items match (provided in the table below)?

	Final Child Support Amount	Start Date of Child Support	Uninsured Health Expenses	Monthly Gross Income
Settlement Agreement	\$ _____	___ / ___ / ___	PL _____% DEF _____%	PL \$ _____ DEF \$ _____
Child Support Addendum	\$ _____	___ / ___ / ___	PL _____% DEF _____%	PL \$ _____ DEF \$ _____
Child Support Worksheet	\$ _____	___ / ___ / ___	PL _____% DEF _____%	PL \$ _____ DEF \$ _____